Activating your Berkeley Prepaid Virtual Visa

• Participants will receive an email to activate an account and another with the payment amount.

• Please click on the link within the email.

• After clicking the link you will reach this screen.
  • Please enter your email address in the first screen.
  • On the next screen it will ask you to enter the identifier. The identifier is your SONA username. This is what you use to sign in to http://berkeley.sona-systems.com.
• To complete the registration process enter the following information:
  • Date of Birth
  • Gender
  • Address (change your own address**)

** The address is defaulted to the XLAB and your virtual visa may not work if you do not change it.

• Next create a password and security questions.
  • If you forget your password and security questions you should contact Xlab staff.

• Please read “Card Holder Agreements” carefully.

• Once you complete the registration you will see the following home screen which displays your card information.
Using the Berkeley Prepaid Virtual Visa

- From the online portal, you can find your card information to make purchases, view transaction history and make fund balance transfers directly to your bank account.
- To make transfers directly to your bank account you will need your bank name, account number and routing number.

Click on transfer tab

Click on Add New Transfer Method

- Enter Bank Account information:

- Allow 1 to 3 business days for the transfer to take place.
- Virtual Card to Bank transfers are subject to a $1.50 service fee.
Berkeley Prepaid card Support

- If you need help accessing your account or using your card, please contact Berkeley prepaid card support center.

Telephone:
1-855-304-8771 (North America)
1-604-424-9602 (Worldwide)

Email: Use contact us tab or www.ucberkeleyprepaid.com